

THE CITY OF CORAL GABLES, FLORIDA

Office of License Division

FINANCE DEPARTMENT CONTRACTOR BUILDING RELEASE FORM

405 Biltmore Way

Tel. 460-5303

Fax. 460-5371

P.O. Drawer 141549
Coral Gables, FL 33114

This form must be completed, as stipulated and required on the "Application For Building Permit," and returned to the license section of the Finance Department for processing at least ten (10) days prior to completion of work.

It is understood and agreed that a "CERTIFICATE OF OCCUPANCY" will not be issued, nor bond monies returned, until ALL CONTRACTORS and SUB-CONTRACTORS who actually performed work on the job, have been listed on this form.

All such Contractors and Sub-Contractors must provide a copy of State Certification (Florida) and an Occupational License from the county or municipality where place of business is located. Contractors and Sub-Contractors not licensed by the Department of Professional Regulation will require a Municipal Contractors Occupational License and Certificate of Competency from Dade County.

PLEASE READ CAREFULLY

This form will not be accepted by the Finance Department, unless it is filled out completely, and signed (for lines not applicable place N.A. on form.)

Keep a copy for your files and turn the original in to the License Section.

A Licensed Inspector will be visiting your job site periodically to insure Contractors are properly licensed.

Subject Address:	Apt. No., Floor, Suite	Property Folio No.:
Permit Number:	Application Number:	Date:
Description of work done:		

Owner:	Social Security Number:	Phone Number:
Address:	City:	State & Zip

Contractor/Builder:	State Certification No:	Municipal Occupational License/Occupational License No.:
Address:	City & State & Zip:	Phone:

LICENSE OFFICE USE ONLY:	
THIS RELEASE FORM HAS BEEN CLEARED BY: _____	DATE: _____

List below all Contractors and Sub-Contractors under the above Permit number:

WORK DONE:	CONTRACTOR:	LICENSE NUMBER
Structural		
Electrical		
Plumbing		
Mechanical		

Roof		
Swimming Pool		
Carpentry		
Concrete Work		
Masonry/Blocks		
Demolition		
Foundation		
Septic Tank		
Windows		
Doors		
Fences		
Steel Placing		
Plaster/Dry Wall		
Steel Erection		
Painting		
Paving		
Fire Sprinkler		
Flooring		
Pile Driving		
Elevator		
LPG/Gas		
Insulation		
Awnings		
Signs		
Tile		
Guniting/Pres. Grout		

REMARKS:

DAY LABOR: Where this type of work is performed, the employer is bound by law to withhold from the employee's pay certain deductions for social security and income taxes and to make a return thereof to the government. Also, other requirements are compulsory for the employer as to Workmen's Compensation Insurance and/or Unemployment Compensation Insurance. Therefore, to support the performance of work on a day labor basis it is required that you submit a copy or copies of certain documents to substantiate your claim.

This form must be completely filled out and signed by Contractor or Owner. In the event it is not completed in full, it will be returned to you or it will be held until someone contacts this Department.

I hereby state that I am the owner-builder of the above and that no general contractor was employed in any way whatever, and I hereby request that occupancy be permitted for the above property.

Owner Builder:

I hereby request that occupancy be permitted for the above property:

Licensed Contractor:
